

FAREHAM

BOROUGH COUNCIL

Report to Housing Policy Development and Review Panel

Date **18 January 2018**

Report of: **Managing Director of Fareham Housing**

Subject: **PRELIMINARY REVIEW OF WORK PROGRAMME 2017/18 AND
DRAFT WORK PROGRAMME 2018/19**

SUMMARY

At the meeting on 08 March 2018, Members will be asked to review the outcome of the Work Programme for the current year, 2017/18. Also at that meeting, the Panel will need to finalise the draft Work Programme for next year, 2018/19.

The report contains details of the position of the Panel's existing Work Programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist Members in drawing up the Work Programme for 2018/19.

RECOMMENDATION

It is recommended that the Housing Policy Development and Review Panel:-

- (a) agree the Work Programme 2017/18, attached as Appendix A to the report;
and
- (b) give initial consideration to the draft Work Programme for 2018/19 attached as Appendix B to the report.

INTRODUCTION

1. The outcomes from the Work Programme for the current year (2017/18) will be reviewed at the Panel's meeting on 08 March 2018. At the same time it will be necessary for the Panel to finalise its Work Programme for the next municipal year (2018/19).
2. In order to assist the process, members are invited to consider both issues at this meeting.

WORK PROGRAMME 2017/18

3. A copy of the current Work Programme agreed at the last meeting is attached as Appendix A.

REVISIONS TO THE CURRENT WORK PROGRAMME 2017/18

4. Members are asked to note the following revisions to the 2017/18 Work Programme:
 - (i) The addition of a presentation on the Farelets Scheme to complement the Farelets Report that is on the agenda for the meeting scheduled to take place on 18 January 2018; and
 - (j) the addition of an item entitled 'Presentation on Fareham Housing' to the agenda of the Work Programme for the meeting scheduled to take place on 08 March 2017.

WORK PROGRAMME – NEXT YEAR 2018/19

Scrutiny Board Responsibilities

5. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of Council's Executive functions.
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

Role of the Policy Development and Review Panels

6. The Policy Development and Review Panels are responsible for preparing their own Work Programme. Those programmes should take account of the role of the Panels to:-
 - assist in the development and formulation of policy.

- report and advise upon policies and proposals relating to their particular service interest.
 - review the performance of services provided directly or indirectly by the Council.
7. There are six planned meeting of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.

Planning Next Year's Work Programme

8. Members are invited to consider items for the draft Work Programme for 2018/19. It has previously been suggested that a few items of major significance be chosen.
9. In addition to any other matters which members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
10. At this stage, particular items which are known to be coming before the Panel during the next year are attached as Appendix B.
11. Other general items may arise during the year, such as responding to consultation requests by the Government.
12. Statutory strategies and policy framework items will need to be report to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

RISK ASSESSMENT

13. There are no significant risk considerations in relation to this report.

CONCLUSION

14. The Panel is invited to review and agree the Work Programme for 2017/18 as attached as Appendix A to the report and give initial consideration to the draft Work Programme for 2018/19 as attached as Appendix B of the report.

APPENDICES:

Appendix A – Housing Policy Development and Review Panel Work Programme 2017/18.

Appendix B – Housing Policy Development and Review Panel draft Work Programme for 2018/19

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Paul Doran. (Ext 4572)

**HOUSING POLICY DEVELOPMENT AND REVIEW PANEL
WORK PROGRAMME FOR 2017/18**

<u>MEETING DATES FOR 2017/18</u>	
25 May 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18 • Introduction to the Panel, achievements, priorities & challenges • Annual review of Discretionary Housing Payments
20 July 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18 • Council Housing Repairs and Maintenance Report
21 September 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18 • Tenancy Management Report • Empty Properties Report
16 November 2017	<ul style="list-style-type: none"> • Review of Work Programme 2017/18 • Update on Homelessness • Update on Fire Issues and Precautions
18 January 2018	<ul style="list-style-type: none"> • Preliminary Review of Work Programme 2017/18 and Draft 2018/19 • Review of Farelets Report and presentation • Council Housing Repairs and Maintenance Report
08 March 2018	<ul style="list-style-type: none"> • Final Review of Work Programme 2017/18 and 2018/19 • Tenancy Management Report • Presentation on Fareham Housing

Unallocated items

New Allocations Policy (draft)

New Allocations Policy -Consultation results

New Homelessness & Housing Options Strategy (draft)

**HOUSING POLICY DEVELOPMENT AND REVIEW PANEL
WORK PROGRAMME FOR 2018/19**

<u>MEETING DATES FOR 2018/19</u>	
24 May 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19 • Introduction to the Panel, achievements, priorities & challenges • Annual review of Discretionary Housing Payments
19 July 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19 • Council Housing Repairs and Maintenance Report
20 September 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19 • Tenancy Management Report • Empty Properties Report
15 November 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19 • Update on Homelessness • Update on Fire Issues and Precautions
24 January 2019	<ul style="list-style-type: none"> • Preliminary Review of Work Programme 2018/19 and Draft 2019/20 • Review of Farelets • Council Housing Repairs and Maintenance Report
07 March 2019	<ul style="list-style-type: none"> • Final Review of Work Programme 2018/19 and 2019/20 • Tenancy Management Report

Unallocated items

New Allocations Policy (draft)

New Allocations Policy -Consultation results

New Homelessness & Housing Options Strategy (draft)